In which of the following areas can volunteers make a difference in your organization?

**Volunteer Coordinator:**

- Adoption Support
- Advocacy/Ombudsman
- Alternative Dispute Resolution
- Animal Advocacy
- Animal Exercise
- Animal Foster Care/Rescue
- Animal Grooming
- Animal Shelter Attendee
- Animal Transportation
- Artist
- Automobile Repair
- Backstage Production
- Bereavement
- Bingo Caller
- Blood Drive Assistant
- Board/Committee Member
- Bookkeeping
- Braille Transcription
- Bulk Mailing
- Business Assistance
- Camp Counselor
- Career Development
- Carpentry
- Chaperoning
- Child Abuse
- Child Care
- Classroom Aid
- Coaching
- Computer Literacy
- Computer/Database Programming
- Concessions
- Conference Exhibit Assistance
- Conversation Partner
- Crafts
- Crime Prevention
- Crime Victim/Witness Support
- Crisis Intervention
- Custodial
- Data Entry/Word Processing
- Debris Removal
- Dental Care
- Designated Driver
- Desktop Publishing
- Disability Related Reading Services
- Disaster Related Animal Services
- Disaster Related Cleanup/Labor
- Disaster Related Construction/Repair
- Disaster Related Damage Assmt.
- Disaster Related Food Services
- Disaster Related Mental Health
- Domestic Violence
- Donations Distribution
- Donation Pickup
- Donations Sorting/Packing
- Elder Abuse
- Election
- Electrician
- Emergency Medical Technician
- Emergency Transportation
- English Language Instruction
- Environmental Protection Advocacy
- Equestrian Therapy
- Errand Running
- Evacuation Center/Shelter
- Event Coordinator
- Event set-up/Clean up
- Exercise/fitness Leader
- Facility Design/Construction
- Farm Maintenance
- Field Trip Aide
- Filing
- Financial Planning
- First Aid/CPR
- Flooring/Tiling
- Food Collection
- Food Sorting/Packing
- Foster Parenting Support
- Friendly Telephoning
- Fundraising Event
- Gardening
- Government Board/Commissions
- Graffiti Removal
- Grant Development
- Graphic Digital Design
- Guardians ad Litem
- Hairdressing/Nail Care
- Handy Worker
- Hazardous Materials Cleanup
- Helpline
- Historic Preservation
- Holiday Decorating
- Holiday Event Coordinator
- Holiday Food Delivery
- Holiday Fundraising
- Holiday Gift/Food Drive
- Holiday Gift/Toy Distribution
- Holiday Meal Preparation
- Home Visit
- Homeless Shelter
- Hospice Care
- Hospital/Institutional Visit
- Information and Referral
- Inmate Support
- Interviewing
- Job Coach
- Language Interpretation/Translation
- Law Enforcement
- Lawn Care
- Leaf Raking
- Library Assistant
- Licensed Veterinarian
- Literacy
- Litter Cleanup
- Lobbying
- Masonry
- Meal Delivery
- Meal Preparation/Serving
- Medical Care
- Mentoring Services
- Moving Assistance
- Nature Trail
- Neighborhood Welcoming
- Network Administration
- Nursing Care
- Offender/Ex-offender Support
- Painting/Wallpapering
- Para-transit Driver
- Parenting Support
- Party Host/Hostess
- Pastoral/spiritual counseling
- Patient Support
- Performer/Musician
- Personal finance/tax assistance
- Pet Assisted Therapy
- Photography
- Playground Aide
- Pledge Drive
- Plumbing
- Pregnancy Related
- Pro Bono Legal Aid
- Program Management
- Public Relations
- Public Speaking
- Reading Encouragement
- Receptionist
- Recreational Activities
- Recycling
- Refugee Resettlement
- Rehabilitation
- Research/Evaluation
- Respite/Home Health Care
- Roofing
- Safety/Disaster Education
- Sales/Cashier
- Search & Rescue
- Sewing/Needlecraft
- Sexual Assault
- Sign Language
- Speech and Hearing
- Sporting Event Monitor
- Stockroom
- Storytelling
- Stream Cleanup/Water Conservation
- Street Outreach
- Student Dropout Prevention
- Substance use Disorder
- Prevention/Treatment
- Suicide Prevention
- Support Group Facilitation
- Swimming Instructor
- Teaching/instruction
- Therapy
- Thrift Shop Support
- Tour/Exhibit Guide
- Travelers Assistance
- Tree Planting
- Tutoring
- Usher/Ticket Taker
- Van/Bus Driver
- Video Production
- Volunteer Recruitment/Coordination
- Web Site Development
- Writing/Editing
Volunteer Needs

Types of Volunteers:
Please check appropriate types.

Volunteer Groups

☐ Adolescent Volunteers
☐ Civic Group Volunteers
☐ Court Ordered Individuals
☐ Employee Group Volunteers
☐ Faith-Based Volunteers
☐ Family Group Volunteers
☐ Friends Group Volunteers
☐ Older Adult Volunteers
☐ Online Volunteers
☐ Telephone Volunteers
☐ Young Adult Volunteers
☐ Youth Club/Troop Related

Volunteers must be at least __________ years of age

Times Volunteers are needed:
Please check appropriate times.

☐ Morning Volunteers
☐ Afternoon Volunteers
☐ Evening Volunteers
☐ Weekday Volunteers (Mon-Fri)
☐ Weekend Volunteers (Sat-Sun)
☐ Full time Volunteers
☐ Monthly Volunteers
☐ Occasional Volunteers
☐ One Time Only Volunteer
☐ Weekly Volunteers

Is there a minimum time commitment required for volunteers? ☐ Yes ☐ No

If yes, please indicate the length of time: ☐ At least one week ☐ Six months ☐ One year
☐ Other:

Are volunteers required to attend training? ☐ Yes ☐ No

Do volunteers need previous experience in a certain field? ☐ Yes ☐ No
If yes, please indicate field of study:

Are background checks required before volunteering? ☐ Yes ☐ No

Note: Volunteer needs must match current programs and services offered, therefore all indicated volunteer needs chosen may not be added to your program.
**Donation Needs**

Please specify types of items taken:

**Note:** Donation needs must match current programs and services offered, therefore all indicated donation needs chosen may not be added to your program.

<table>
<thead>
<tr>
<th>Clothing Donations</th>
<th>Household Goods</th>
<th>Medical Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adapted Clothing Equipment</td>
<td>Appliances</td>
<td>Adapted Computer</td>
</tr>
<tr>
<td>Baby Clothing/Diapers</td>
<td>Baby Furniture</td>
<td>Daily Living Aid</td>
</tr>
<tr>
<td>Children's Clothing</td>
<td>Bedding/Linen</td>
<td>Glasses</td>
</tr>
<tr>
<td>Formal Wear</td>
<td>Cleaning Products</td>
<td>Hearing Augmentation Aid</td>
</tr>
<tr>
<td>General Clothing</td>
<td>Drinking Water</td>
<td>Hospital Beds</td>
</tr>
<tr>
<td>Maternity Clothing</td>
<td>Electronic/Small Appliances</td>
<td>Medical Supplies</td>
</tr>
<tr>
<td>Shoes</td>
<td>Food</td>
<td>Monitoring Equipment</td>
</tr>
<tr>
<td>Work Clothing</td>
<td>Furniture/Home Furnishing</td>
<td>Respiratory Aid</td>
</tr>
<tr>
<td>Winter Clothing</td>
<td>Household Tools/Equipment</td>
<td>Resuscitation Equipment</td>
</tr>
<tr>
<td></td>
<td>Kitchenware</td>
<td>Speech Aids</td>
</tr>
<tr>
<td></td>
<td>Mattress</td>
<td>Walking Aid</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Leisure Equipment/Supplies</th>
<th>Office Equipment</th>
<th>Additional/Other Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts/Crafts</td>
<td>Computers</td>
<td>Animal Food/Supplies</td>
</tr>
<tr>
<td>Books/Magazines</td>
<td>Office Equipment</td>
<td>Building Materials/Supplies</td>
</tr>
<tr>
<td>Camping Gear</td>
<td>Office Furniture</td>
<td>Farm Equipment</td>
</tr>
<tr>
<td>Digital Camera</td>
<td>Office Supplies</td>
<td>Natural Hair/Wigs</td>
</tr>
<tr>
<td>E-Book Reader</td>
<td></td>
<td>Personal/Grooming Supplies</td>
</tr>
<tr>
<td>Musical Instruments</td>
<td></td>
<td>Plant/Gardening Materials</td>
</tr>
<tr>
<td>Sports Equipment</td>
<td></td>
<td>Portable Travel/Storage Containers</td>
</tr>
<tr>
<td>Toy/Game</td>
<td></td>
<td>Safety Equipment</td>
</tr>
<tr>
<td>Video/DVD/CD</td>
<td></td>
<td>School Supplies</td>
</tr>
</tbody>
</table>

Would you accept donations in need of repair? ☐  Yes  ☐  No

Do you sell donations as a way to earn money for your program? ☐  Yes  ☐  No

Do you accept automobiles as donations? ☐  Yes  ☐  No

If yes, please describe how you will utilize the automobile in your program.

Do you accept cellular telephones as donations? ☐  Yes  ☐  No

If yes, please describe how the product will be used in your program:

Do you offer pick-up service for donations? ☐  Yes  ☐  No  If YES, please answer the following questions

Donation Coordinator:  Telephone:  Email:

To what counties are you willing to travel to pick up donations? (Check all that apply)

☐ Butts  ☐ Cherokee  ☐ Clayton  ☐ Cobb  ☐ Coweta  ☐ DeKalb  ☐ Douglas  ☐ Fayette  
☐ Fulton  ☐ Gwinnett  ☐ Henry  ☐ Paulding  ☐ Rockdale  ☐ Other:

Are you willing to travel throughout the entire county selected? ☐  Yes  ☐  No  If not, please indicate the cities within each county you are willing to travel to:

If your donation pick up hours are different from the administrative hours, what hours/days do you make pick-ups?  Days:  Hours:

On average, how long does it take to retrieve an item once the request is received?  (Days):  

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