Agency Addendum – **Clothing Closet**

**Agency Name:**

**Clothing Closet Address/Location:**

To get a clear picture of the services you provide and the populations that you serve, please complete this form in addition to the Agency Survey form. Please read all the categories, and indicate all that apply to your organization regularly? This completed form will help us to make only the most proper referrals to your organization. *Clothing closet must be in an organized manner to qualify for UW211 database entry.*

Please check all that apply to your organization.

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<th>Do you provide:</th>
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<td>Baby Clothing</td>
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<td>Children’s Clothing</td>
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<td>Clothing Vouchers</td>
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<td>Diapers</td>
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<td>Disaster Related Clothing/Emergency Supplies</td>
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<td>General Clothing Provision</td>
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<td>Shoes</td>
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<td>Winter Clothing</td>
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<td>Work Clothing</td>
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Please indicate the area(s) you serve. Choose specific count(ies) or cit(ies) or zip code(s), *keeping in mind storage space and capacity (the number of individuals your organization can serve.)*

- Butts
- Cherokee
- Clayton
- Cobb
- Coweta
- DeKalb
- Douglas
- Fayette
- Fulton
- Gwinnett
- Henry
- Paulding
- Rockdale

Or Cities:  Or Zip Codes:

Please indicate required client documentation:

- None Required
- Picture ID/License
- Social Security Card
- Proof of residence
- Birth Certificate
- Other:

What languages are routinely spoken by clothing closet staff?  ❌ English only

- Spanish
- French
- Chinese
- Korean
- Japanese
- American Sign Language
- Other(s):

What are your intake procedures?

- Walk-in
- Telephone
- Appointment Only
- Referral Only by:

Is there a fee for your service?

- No Fee
- Sliding Scale
- Straight fee (specify):

Which days do you distribute?

- Mon
- Tue
- Wed
- Thu
- Fri
- Sat
- Sun

What hours do you distribute?

How many households are served in an average month?

How many items are given to each family/individual?

*Answer the following questions concerning your current set up. Check all that apply.*

Are items organized with:

- Area with shelving
- Area with hangers/racks
- Separated by size, target group, etc.

Location of storage:

- All storage and clothing is at program address
- Some storage and clothing is at alternate site